



NATIONALLY RECOGNISED
TRAINING



Information Sheet

SIS40313 Certificate IV in Outdoor Recreation (Guide)

CRICOS Code: 084420G

Transitioning to SIS40619 Certificate IV in Outdoor Leadership in 2021

The code, title and current status of Eagle Academy courses can be found by visiting the National Register, www.training.gov.au and entering the course code into the search field.

The Eagle Academy is responsible for the quality of the training and assessment in compliance with the Standards, and the issuance of the AQF certification documentation. This includes where a Third Party provides part of the training and assessment.



Proud to be a Queensland Government
subsidised training provider



SIS40313 Certificate IV in Outdoor Recreation – Information Sheet
Transitioning to SIS40619 Certificate IV in Outdoor Leadership in 2021

Surfing	Scuba Diving	Snorkelling	Kayaking	Tour Guiding
Fishing	Ropes Courses	Bushwalking	Climbing	Abseiling

Course Description: Do you want to work as a nationally accredited Outdoor Recreation Guide or Instructor in Australia, or internationally? Are any of the above activities of interest to you? Well, this is the course for you! This course gives you the Nationally Recognised Qualification and included (some outside charges may occur) is the opportunity to get the required licence for your chosen activity or activities. Please note that not all countries recognise qualifications gained in Australia. You should check the requirements of each country before seeking work. Availability of activities depends on weather & season.

Course Length: 12 months (52 weeks: 40 weeks tuition + 12 weeks holiday).

Mode of Study: Full Time

Hours per Week: Full time: 20 hours per week (13.5 hours on campus + 6.5 hours distance education)

Commencement: Any Monday of the academic term. See Academic Calendar on our website download page.

Course Cost: Ask for our Payment Options Sheet or see Quick Guide on our website download page.

Payment Options: Full or Split Payment

Discounts: See website specials including the price beat guarantee <http://eagleacademy.com.au/specials/>

Gov. Funding: May be available to eligible domestic students. Find more information here

<http://eagleacademy.com.au/courses/australian-students/funding-and-support/>

Pre-requisites:

- On-campus or phone interview before enrolment to determine course suitability, electives, costs, RPL and elective pre-requisites
- English to an “Intermediate” level
- Completion of Year 10 (Australia), or equivalent.
- Students can apply for Recognition of Prior Learning or Direct Credit. This may reduce the course time. See website for details.

Inclusions: The fees include everything that students require to complete the qualification, including Administration Fees, Texts and some equipment hire. Free use of the Fitness Centre at the relevant campus is also included, for the period of the Qualification course. Students can also attend free excursions (subject to student numbers), allowing all students to practise their guiding skills in a controlled environment. Please note that course inclusions cannot be exchanged or transferred. Travel to and from all Eagle Academy conducted activities & excursions is provided (e.g. bushwalking & kayaking). Transport is subject to numbers, and it is highly advised that you book your seat on the bus well in advance.

Exclusions:

- Costs of attaining any prerequisite skills and units are not included. Each course sheet contains further information on Inclusions and Exclusions.
- Travel to and from specialty activities & workplace training is not provided (E.g. Climbing Sessions, Scuba Dives, Surfing Lessons)
- The fees generally do not include any extra fees to gain licences etc. from third parties (e.g. Instructor tickets from accreditation bodies.) except where indicated on information sheets.

Student Rights: You have rights with regards to refunds, complaints and appeal processes. These rights are outlined in detail, in the Policies and Procedures found on the download page of the website, and you MUST acquaint yourself with them prior to enrolment. The refund policy will also cover what your rights are should we, as the RTO, or a third-party training organisation, close or cease to deliver any part of the training product. In short, we would make arrangements suitable to yourself, to access another provider delivering that training, OR we offer you a refund

Visa Students: Be aware that agents can act on our behalf to recruit students. These agents are listed on our website.

ATTENDANCE IS NOT RECORDED OR MONITORED for visa compliance purposes. Progress is Monitored for Visa Compliance Purposes: The Academy has implemented a Course Progress Policy and Procedure. More detail can be found in the Policies and procedures found on the download page of the website.

**Employment &
Workplace
Training:**

What is the difference between a Guide and Instructor?

A guide will focus on leading an activity, while an instructor will focus on teaching others how to lead that activity independently. It's crucial to be able to lead an activity successfully before teaching someone else how to do it, and for that reason, we require our students to first gain adequate experience at guiding level. We, therefore, understand some significant experience must support each qualification we issue. This is why our Guide level qualification includes minimum workplace training hours to be completed prior certification.

Workplace Training:

Students studying Guide or Instructor level units or qualification, must meet workplace training requirements set by the academy and/ or the 3rd party training providers. This may consist of a set number of guided or assisted guided tours in your chosen activity, log booking a set number assistant instructing classes. This training is conducted alongside some of our industry partners in real-life scenarios. This workplace training is volunteer work but may lead to possible job opportunities and credible references to add to your resume.

Units:

THIS COURSE CONTAINS 31 UNITS OF COMPETENCY IN TOTAL

ALL our students complete the CORE and compulsory Elective UNITS below (all 19).
You will study another 12 electives in your chosen Specialisation (see option pages).

HLTAID003	Provide First Aid
SISXEMR201A	Respond to emergency situations
SISXCCS404A	Address client needs
SISOOPS306A	Interpret weather conditions in the field
SISOODR404A	Manage Risk in an outdoor activity
SISOODR405A	Develop and coordinate programs incorporating outdoor activities
SISOODR302A	Plan outdoor recreation activities
SISOOPS407A	Apply search and rescue skills
TAEDEL301A	Provide work skill instruction
BSBWOR404B	Develop work priorities
SISXIND405A	Conduct Projects
SISXIND404A	Promote compliance with laws and legal principles
SISXOHS402A	Implement and monitor occupational health and safety policies
SISXRES402A	Support implementation of environmental management practices
SISXRES403A	Use resources efficiently
SISOBWG201A	Demonstrate bushwalking skills in a controlled environment
SISOFSH201A	Catch and handle fish
SISOABL402A	Facilitate Adventure based Learning Activities
SITTGDE303	Lead Tour Groups

We offer the following course specialisations for your Electives:

SELECT COURSE OPTION A or B	
A. TOUR GUIDE Outdoor Recreation Guide Course (Multiple Activities)	For those wishing to become tour guides, while acquiring some skills in a variety of activities.
B. CLIMBING & ABSEILING Guide* (Natural Surface, Top Rope)	For those with an interest in Guiding Climbing & Abseiling on Natural Surfaces
*Additional Elective Cost – From \$1500. This cost is in addition to the standard price shown on the Payment Option Sheet.	

A: Outdoor Recreation Guide Course (Multiple Activities)

This course is designed for students wanting to become Tour Guides with some skills in a range of fun-filled outdoor activities. By having basic knowledge and skills in the activities, and Tour Guiding, you will be well placed for employment in a resort, recreation business, or as a Tour Guide. You will cover the skills as shown below in the 12 elective units, as well as the 19 compulsory units shown earlier.

Prerequisites: Swimming ability is required (200m, plus tread water for 10 mins), plus a pre-SCUBA medical may also be required (cost not included).

Inclusions: All texts, Workbooks, hire of kayaking, fishing, scuba and snorkelling equipment, fitness membership, travel to all excursion conducted by The Eagle Academy.

- PADI 18m Open Water Certificate provided by Devocean (recognised worldwide). See “Non AQF Lessons and Courses” for more information.
- 10 Surfing Lesson Pass provided by Surf Easy. See “Non AQF Lessons and Courses” for more information.

Exclusions: Any prerequisite skills or units, personal equipment (e.g. own snorkel, mask, fins, whistle, rashie), medical (if necessary), travel to any self-organised specialty activities.

Additional Add On Courses: You can add industry recognised non-accredited courses onto your enrolment at any time at an additional cost. See our partner providers on the last page.

You will cover the 19 Compulsory Units shown earlier, and 12 of the Elective Units shown in this table. In all, you will cover basic skills in Bushwalking, Low Ropes, Kayaking, Snorkelling, Fishing, First Aid and of course Tour Guiding. The electives may depend on the weather, transport, student numbers, and availability of activities at any given time of the year. You may also gain some skills and experience as a context for other units in Surfing, SCUBA, Stand Up Paddle Board, High Ropes, Abseiling and Climbing. A specialist partner will deliver and assess you in snorkelling electives. See “Our Specialist Partner Providers” for more information.

Tour Guide Electives			Delivered & assessed by:
E5	SITTGDE301	Work as a guide	The Eagle Academy, RTO No. 30895
E6	SITTGDE304	Prepare and present tour commentaries or activities	The Eagle Academy, RTO No. 30895
E7	SITTGDE305	Develop and maintain the general and regional knowledge required by guides	The Eagle Academy, RTO No. 30895
Snorkelling- Instruct- Electives			
E8	SISCAQU202A	Perform Basic Water Rescues	Devocean Dive Centre, Southport, Gold Coast.
E9	SISOSNK201A	Demonstrate snorkelling activities	Devocean Dive Centre, Southport, Gold Coast.
E10	SISOSNK403A	Instruct snorkelling skills	Devocean Dive Centre, Southport, Gold Coast.
Additional Electives (No Group)			
E11	HLTAID006	Provide advanced first aid	The Eagle Academy, RTO No. 30895
E12	SISXCAI306A	Facilitate groups	The Eagle Academy, RTO No. 30895
E13	SISONAV201A	Demonstrate navigation skills in a controlled environment	The Eagle Academy, RTO No. 30895
E14	SISOODR201A	Assist in conducting outdoor recreation sessions	The Eagle Academy, RTO No. 30895
E15	SISOKYK201A	Demonstrate simple kayaking skills	The Eagle Academy, RTO No. 30895
E16	SISOCR301A	Conduct a low Ropes Session	The Eagle Academy, RTO No. 30895

B: CLIMBING & ABSEILING Guide* (Natural Surface, Top Rope)

***Additional Elective Cost – From \$1500. This cost is in addition to the standard price shown on the Payment Option Sheet.**

This course is designed for students wanting to become Tour Guides, Climbing & Abseiling Guides, with some skills in a range of fun-filled outdoor activities. You will cover basic skills in Bushwalking, and of course Tour Guiding, while specialising in Climbing & Abseiling Guide on Natural Surfaces (top rope).

Prerequisites: A keen interest in outdoor pursuits based around Climbing and Abseiling with previous industry experience or qualifications at an AQF lower level recommended.

Inclusions: All texts, Workbooks. Hire of rock-climbing gear (Not Shoes), Fitness Membership, Travel to all excursion venues (except Eagle Academy and Partner schools).

- Climbers Club (8 weeks). See “Non AQF Lessons and Courses” for more information.

Exclusions: Any prerequisite skills or Units, personal equipment (climbing harness & shoes), travel to any self-organised specialty activities.



Additional Add on Courses: You can add industry recognised non-accredited courses onto your enrolment at any time at an additional cost. See our partner providers on the last page.

Important Information: Students are required to show high levels of safety management and guiding skills within the Guide Climbing Units to be deemed competent. This course requires the student to complete a minimum of 20 hours of workplace training and logging of their assistant guiding skills (a log book is provided at commencement). This must be signed off by a supervisor. Students must complete all of the Pinnacle/PACI exams before attending climbing elective courses through Pinnacle. Should you fail to complete your assessment prior to the course you may not be allowed to participate.

You will cover the 19 Compulsory Units shown earlier, and 12 Elective Units shown in this table (including 5 specialist units in climbing). In all, you will cover skills in Bushwalking, Fishing, First Aid, Climbing, and of course, Tour Guiding. The electives may depend on the weather, transport, student numbers and availability of activities at any given time of the year. You may also gain some skills and experience as a context for other units in High Ropes and Kayaking, depending on availability and weather during some excursions. The specialist partners will deliver and assess Climbing & Abseiling. See “Our Specialist Partner Providers” for more information.

Tour Guide Electives			Delivered & assessed by:
E5	SITGDE301	Work as a guide	The Eagle Academy, RTO No. 30895
E6	SITGDE304	Prepare and present tour commentaries or activities	The Eagle Academy, RTO No. 30895
E7	SITGDE305	Develop and maintain the general and regional knowledge required by guides	The Eagle Academy, RTO No. 30895
Climbing-Guide (Natural Surface, Top Rope)			
E8	SISOCLN302A	Apply climbing skills on natural surfaces	Pinnacle Sports, Red Hill (Top Rope)
E9	SISOCLN303A	Establish belays for climbing on natural surfaces	Pinnacle Sports, Red Hill (Top Rope)
E10	SISOCLN304A	Guide top rope climbing activities on natural surfaces	Pinnacle Sports, Red Hill (Leader Guide Single Pitch Climb/Abseil)
E11	SISONAV201A	Demonstrate navigation skills in a controlled environment	The Eagle Academy, RTO No. 30895
E12	SISOVTR301A	Perform vertical rescues	Pinnacle Sports, Red Hill (Vertical Rescue)
Additional Electives (No Group) - Abseiling -Guide (Natural Surface, Single Pitch)			
E13	SISOABN202A	Safeguard an abseiler using a single rope belay system	Pinnacle Sports, Red Hill (Leader Guide Single Pitch Climb/Abseil)
E14	SISOABN303A	Apply single pitch abseiling skills on natural surfaces	Pinnacle Sports, Red Hill (Top Rope)
E15	SISOABN304A	Establish ropes for single pitch abseiling on natural surfaces	Pinnacle Sports, Red Hill (Top Rope)
E16	SISOABN305A	Guide abseiling on single pitch natural surfaces	Pinnacle Sports, Red Hill (Leader Guide Single Pitch Climb/Abseil)

OUR SPECIALIST PARTNER PROVIDERS

	<p>AQF accredited units. Snorkelling electives will be booked via a group booking with The Eagle Academy trainer. Devocean Dive is a PADI accredited centre. Phone: 07 5528 0655. Email: admin@devoceandive.com</p>
	<p>AQF accredited units. Depending on the Course option chosen, Students will attend sessions on a day per week basis for the required number of weeks to complete all the relevant units. Students participating in the GUIDE climbing and abseiling units are also required to complete Industry workplace training as part of the course. Pinnacle Sport delivers on behalf of PACI and also runs natural climbing and abseiling adventures at Kangaroo Point, Brisbane and Glasshouse Mountains., which allows students to partake in workplace training alongside experienced guides. Phone: (07) 3368 3335. Email: online@pinnaclesports.com.au</p>

Partner Bookings, Rescheduling and Cancellations

- Students are responsible for booking their elective or optional extra classes with partners at a mutually beneficial time.
- Partners will run lessons in various weather conditions provided it is safe to do so. If it is unsafe, the partner will reschedule your lesson to another day.
- If a student would like to reschedule a lesson, they must give at least 24 HOURS NOTICE. Failure to give the necessary notice will mean that the lesson is forfeited and there may be fees to reschedule.

Failure to be deemed competent whilst training at one of our 3rd Party Training Organisations

Each 3PTO will have a different policy in regard to resitting an assessment or partaking in practical skills demonstrations that had been missed or failed. Please ask administration or your trainer if you are curious or concerned. Most will endeavour to allow the student a 2nd chance if the unit was failed due to unforeseen circumstances. However, if a student doesn't turn up to the course or fails to meet the requirements during the stipulated course delivery period, a fee may be incurred for any assessments or practicals that need to be redone. Please take all steps to guarantee you are prepared and have the best chance to succeed, by completing all book work required before training days, submit assignments early, make yourself aware of the days, dates and times of courses, so you don't miss out. Always make sure to ask your trainer or administration if you are unsure of dates courses or course content.

Pinnacle 3PTO Student Re-Assessment Policy:

If a student fails to pass their 1st attempt at competency in any of the units delivered by Pinnacle Sport with the "Top Rope", Vertical Rescue" or "Leaders Guide Course" A student's options for reassessment are as follows:

1. Student completes the assessment day only again. Assessment must coincide with the final assessment date of a current course.
 - If competency is not yet attained on this assessment, the student may re-sit the whole course again at half the price of current course rates. The student must be re-enrolled within 6 months of their last assessment date. If the student enrolls after 6 months, full course fees will apply.
2. The student undertakes an individual assessment with an instructor at the cost of \$100 ex GST per hour. If travel is required by the instructor, additional costs will be incurred. The final amount would not be billed until the assessment is completed.
3. Student completes the entire course again at half the price of the full course cost.

Surf Easy Booking Policy:

Surf Easy will run surfing lessons in all weather conditions, including rain, provided it is safe to do so. If the surf is too big or completely flat or if the conditions are unsafe due to high winds or lightning, then we will reschedule your lesson. If you would like to reschedule a lesson you have booked, we need at least 24 HOURS NOTICE. Failure to give the necessary notice will mean you forfeit that lesson.

OPTIONAL EXTRA'S – NON AQF LESSONS AND COURSES

Please speak to administration about optional extra costs and how to add these courses to your enrolment.

<p>SURFING LESSONS</p> 	<p>Subject to meeting pre-requisites: Must be able to swim and tread water.</p> <p>Learn to Surf Lessons include instruction in paddling, wave catching, various prone to feet methods, surfboard design and surf safety.</p> <ul style="list-style-type: none"> • Pack of 10 Group Lessons. <ul style="list-style-type: none"> ○ Included in MULTI option. You must apply for the course with administration. Failure to apply before your final tuition week will result in the lessons being forfeited. You will need to book and arrange your transport for this course. ○ Bookings may commence after administration has submitted the application. Students will be issued with a 10 class pass. The surfing instructor will mark the card off after every Group Lesson taken by that student. ○ Group Lessons are with the General public on weekends and holidays starting at 9am-10.30. Lessons include a surfboard, wetsuit and sun cream. <p>https://surfeasy.com.au/group-lessons/</p>
<p>SCUBA DIVING COURSES</p> 	<p>Subject to meeting pre-requisites: Must be able to swim and tread water.</p> <ul style="list-style-type: none"> • Open Water Dive. <ul style="list-style-type: none"> ○ Included in MULTI option. You must apply for the course with administration. Failure to apply before your final tuition week will result in the lessons being forfeited. You will only receive the certificate if you attend and pass the course. You will need to book and arrange your transport for this course. ○ The PADI Open Water Certification card is valid or life and enables you to dive anywhere in the world to a maximum depth of 18 metres as well as hire equipment from dive stores. • Discover SCUBA • Rescue Diver • Night Diver • Enriched Air Diver • Peak Performance Buoyancy • Master Diver <p>Important Information: The required prerequisite number of dives to start a Dive Master Course is 40 (dives) Students then need at least 60 logged dives to attain the PADI Dive Master Certification. If you don't have the equipment or access to external dive opportunities, DEVOCEAN Dive Centre offers free dives in the Gold Coast Seaway, alongside our Instructors, gaining valuable experience to help student log count.</p> <p>https://devoceandive.com/products/courses/</p>
<p>CLIMBING & ABSEILING</p> 	<p>Subject to meeting prerequisites</p> <ul style="list-style-type: none"> • Top Rope Course. Included in CLIMB option. • Vertical Rescue Course. Included in CLIMB option. • Leader Guide Single Pitch Abseil and Single Pitch Climb. Included in CLIMB option. • Climbers Club. <ul style="list-style-type: none"> ○ Included in CLIMB option. You must first complete your Top Rope course then apply for the course with administration. Failure to apply before your final tuition week will result in the opportunity being forfeited. You will need to book and arrange your transport to these sessions. ○ The Climbs Club is run for 3 hours once a week on Thursday nights for 8 weeks. • Abseil Single Pitch Course. • Adult Rock Climbing Course • Sport Lead Course • Self Rescue Skills <p>https://www.pinnaclesports.com.au/courses/</p>
<p>OTHER</p>	<p>Stand Up Paddle Boarding, Low Ropes, High Ropes, Camping, Hiking, etc.</p>