

## Study Tour Application Form

AGENT DETAILS				
<b>Agency:</b>				
<b>Agent Phone:</b>				
<b>Agent Email:</b>				
SCHOOL/GROUP DETAILS				
<b>School/Group Name:</b>				
<b>School/Group Contact Person:</b>				
<b>School/Group Email:</b>				
STUDY TOUR				
<b>Study Tour Name:</b>			<b>Study Tour Duration:</b>	
<b>Study Tour Start Date:</b>			<b>Study Tour End Date:</b>	
<b>Number of Students:</b>			<b>Under 18 Students:</b>	Yes / No
<b>Chaperone Accompanying:</b>	Yes / No		<b>Number of Chaperones:</b>	
<b>Interpreter Accompanying:</b>	Yes / No		<b>Number of Interpreters:</b>	
<b>Priority:</b>	Learning		Fun	Immersion
<b>Days:</b>	Monday-Friday		Other:	
<b>Hours Per Day:</b>	2		4	6
<b>Daily Arrival Time (from 9am):</b>			<b>Daily Departure Time (to 3pm):</b>	
<b>Campus:</b>	Southport		Spring Hill	Coolangatta
<b>Study Focus/Topic:</b>	English only	Business	Sport/Fitness/Rec	Other:
<b>Trainer/Student Ratio:</b>	1/10	1/20	1/30	Other:
<b>Visa Invitation Letter Needed:</b>	Yes / No			
<b>Students Native Language:</b>				
<b>Students English Level:</b>	Beginner	Post Beginner	Intermediate	Advanced
AIRPORT TRANSFER				
<b>Airport Transfer Needed:</b>	Yes / No			
<b>Airport:</b>	Brisbane		Coolangatta	
<b>Flight Arrival Date:</b>			<b>Flight Arrival Time:</b>	
<b>Flight Number:</b>			<b>Flight Airline:</b>	
TRANSPORT				
<b>Transfer to &amp; from campus:</b>	Yes / No			
<b>Transfer to &amp; from activities:</b>	Yes / No			

ACCOMMODATION			
<b>Accommodation needed:</b>	Yes / No		
<b>Accommodation location:</b>			
<b>Accommodation type:</b>	Shared (same gender)	Single	
<b>Accommodation room type:</b>	Apartment	Home Stay (min 12 years old)	Dorm
FOOD (Study Days Only)			
<b>Homestay meals preference:</b>	3 Meals a Day, 7 Days	2 Meals a Day Mon-Fri, 3 Meals Sat-Sun	
<b>Lunch Provided on Campus:</b>	Yes / No (if yes ✓ tick your selections)		
Morning Tea	Lunch	Afternoon Tea	Water Bottle (600ml)
IMMERSION			
<b>Activity with Aust School</b>	Yes / No (if possible)		
GRADUATION			
<b>Certificate of Participation</b>	Yes / No	<b>Graduation Ceremony</b>	Yes / No
<b>Graduation Lunch</b>	Yes / No	<b>Graduation Photos</b>	Yes / No
ACTIVITIES			
<b>Include additional activities:</b>	Yes / No (if yes ✓ tick your selections)		
Zoo visit	Local school visit	Bushwalking Excursion	
Wildlife rescue visit	Beach Day	Kayaking/Fishing Excursion	
Farm Visit	Aboriginal cultural centre visit	Rock-climbing Excursion (indoor)	
Rainforest visit	Dreamworld (amusement park)	Abseiling Excursion (cliff face)	
Local shopping centre visit	Sea World (amusement park)	Surfing Excursion	
Local market visit	Movie World (amusement park)	SCUBA Diving Experience	
Whale watching July/August	Wet & Wild (amusement park)	Stand-up Paddle Board Excursion	
EMERGENCY CONTACT			
<b>Emergency Contact Name:</b>			
<b>Emergency Contact Phone:</b>			
<b>Emergency Contact Email:</b>			
<b>Does any student have a disability, impairment or long-term condition?</b>			Yes / No
Hearing/Deaf	Intellectual	Learning	Medical Condition
Physical	Unspecified	Brain Impairment	Mental Illness
Food Allergy	Other Allergy		
<b>More information:</b>			
INVOICE DEALS			
<b>Invoice to:</b>			
<b>Address:</b>			
<b>Email:</b>			

**APPLICATION CHECKLIST**

<input type="checkbox"/>	Completed & signed the application form (along with a proposed itinerary, next page)
<input type="checkbox"/>	Provided all student names, gender, date of birth, age, passport number, medical info.
<input type="checkbox"/>	Provided evidence of travel insurance for all students

**Please read and sign acceptance of this information for the students who will participate in the study tour.**

1. I have read the Student Handbook. I understand the policies and agree to the conditions of enrolment.
2. I understand that I must purchase and provide evidence of travel insurance before commencing the study tour
3. I give The Eagle Academy (Xamerg Pty Ltd) the authority to search for Visa entitlement details on VEVO.
4. I understand there is no refund unless allowed for under the ESOS Act 2000 or its regulations.
5. I understand that a third party waiver will need to be signed on commencement for all risky activities
6. I will comply with the laws of Australia and The Eagle Academy Code of Conduct
7. I agree to First Aid being performed on me should I need it. I understand that while on campus The Eagle Academy has the authority to call an ambulance in any situation where a life is believed to be in danger.
8. I understand that an Eagle Academy trainer will be accompanying the study tour group during agreed times.
9. I understand that physical activities will require suitable clothing – Sport shirt, shorts, shoes & hat (and sunscreen).
10. I understand that The Eagle Academy reserves the right to change strategies, timetables, trainers, schedules at any time without notice.
11. I understand that The Academy reserves the right to seek additional information from any applicants as required, and to vary enrolment conditions to suit individual applications and requirements.
12. I agree to photos or video taken during the study tour being used on marketing material. Should I wish to change this consent at a later stage I will contact the Academy.
13. I understand I will be invoiced for any items that the Academy has to purchase or provide for me that I did not pay for prior to the commencement of the study tour.
14. I understand that The Eagle Academy shall not be liable for loss, damage or injury to persons or property. Any student concerned about the risk of injury or harm through participation in our physical activities must understand that all such activities do carry some risk of injury, and that by paying and signing this waiver, they are doing so fully aware of the risks, and do so understanding that the academy is not liable for an injury, loss, damage, or death. Some activities involve an increased risk, and students who elect to undertake such activity must self-assess their ability to do so safely. Those in doubt should consult those in charge, or the campus Director for further guidance on the risks, and personal abilities required to undertake the activity with minimal risk. Students are advised to take out personal insurance to cover themselves against accident and illness, and their belongings against theft or loss.

**Agent Contact Please Sign:**

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**School/Group Contact Please Sign:**

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**Example Timetable**

Please enter what classes you would like and when on the timetable below.

Week 1	Monday	Tuesday	Wednesday	Thursday	Friday
9am-10.30am (1.5hr)	Orientation & Ice Breakers				
10.30am-11am (30min)					
11am-12.30pm (1.5hr)					
12.30pm-1.30pm (1hr)					
1.30pm-3.00pm (1.5hr)					
Saturday:					
Sunday: Free Day					
Week 2	Monday	Tuesday	Wednesday	Thursday	Friday
9am-10.30am (1.5hr)					
10.30am-11am (30min)					
11am-12.30pm (1.5hr)					
12.30pm-1.30pm (1hr)					
1.30pm-3.00pm (1.5hr)					Graduation Lunch & Ceremony
Saturday:					
Sunday: Free Day					

**Student Details**

No.	First Name	Last Name	Age & Date of Birth	Passport No	Medical Notes
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## **OTHER INFORMATION**

**The Eagle Academy will not provide the following unless arranged & paid for prior commencement of the tour**

- Chaperone to accompany the group 24/7. In most cases the Academy will provide a trainer to deliver classes and accompany students during “study” hours. The Academy staff will generally only work between 8.30am-5pm (Mon-Fri) and 9am-3pm (Sat).
- Interpreter
- Food, snacks and water bottles
- Bus to and from campus

### **Study Tour Daily Packing Checklist**

- Pen/Pencil/Eraser/Sharpener
- Note Book
- Sports Clothing (Tshirt, Knee Length Shorts, Socks & Joggers). Change of clean clothes is optional.
- Hat
- Sunscreen
- Reusable Water Bottle
- Swimmers/Togs/Bathers
- Goggles
- Towel
- Deoderant
- Body Wash
- Insect Spray

### **Privacy Statement**

**The Eagle Academy is bound by and committed to meeting the requirements under the Privacy Amendment (Enhancing Privacy Protection) Act 2012 (Cth), which amends the Privacy Act 1988, by complying with the Australian Privacy Principles (APPs).** Students providing personal information to The Eagle Academy should be aware that by law this information may be made available to Commonwealth and State agencies and the Director of the Tuition Protection Scheme, pursuant to obligations under the ESOS Act 2000 or other relevant legislation, and the National Code 2007; and that The Eagle Academy is required, under s19 of the ESOS Act 2000, to tell the Department about certain changes to the student’s enrolment: and any breach by the student of a student visa condition relating to attendance or satisfactory academic performance. This information includes personal and contact details, course enrolment details and changes, and the circumstance of any suspected breach by the student of a student Visa condition.